

MINUTES OF OHIO AUTOMATED TITLE PROCESSING (ATP) BOARD

July 21, 2026

VOTING MEMBERS PRESENT:

Charles L. Norman, Registrar
Anne Dean, Assistant Registrar
Branden Meyer, Clerk of Courts, Fairfield County, Governor Appointee
Natalie Fravel, Clerk of Courts, Delaware County, Governor Appointee
Joe Cannon, Ohio Automobile Dealers Association, President's Representative
Tracy Zuver, Clerk of Courts, Fulton County, Governor Appointee

VOTING MEMBERS ABSENT:

Sandy Wilson, Clerk of Courts, Fayette County, OCCA President's Representative

NON-VOTING MEMBERS PRESENT:

None

NON-VOTING MEMBERS ABSENT:

Steven Russell, Ohio Department of Taxation Designee
Mariah Kanode, Ohio Department of Natural Resources,
Division of Parks and Watercraft Designee

ODPS/BMV PERSONNEL:

Karim Aba, Interim Administrator 3, Office of Vehicle Services
Gene Riggs, Administrative Officer 1, Title Support Services
Shalu Madan, Information Technology Supervisor 3, Application Development
Barbara Hamilton, Deputy Director 4, Fiscal Services
Robert Reichley, Financial Program Manager, Revenue Management
Samuel Creech, Program Administrator 2, BMV

ALSO IN ATTENDANCE:

Collie Tucker, Chief Deputy, Delaware County
Katie Wilkerson, Title Supervisor, Fairfield County
Olivia Parkinson, Clerk of Courts, Licking County
Wendy Fedderke, Deputy Clerk, Fulton County

MINUTES BY:

Alisan Duran, Administrative Professional 2, Title Support Services

The meeting of the Ohio Automated Title Processing (ATP) Board was called to order by Registrar Charles Norman at 1:37 p.m. The meeting was held in conference room 1106 of the Shipley Building at 1970 West Broad Street, Columbus, Ohio.

Board members reviewed the minutes from the April 21, 2026, meeting. Branden Meyer motioned to approve the minutes, and Natalie Fravel seconded the motion to approve, which passed unanimously.

OLD BUSINESS/ONGOING AGENDA ITEMS:

ATPS Team – Shalu Madan reported on the accomplishments made since April and ongoing work. Development of the Electronic Liens and Titles (ELT) payments functionality for service providers, including onboarding Chase, is complete. Internal testing with KeyBank is scheduled to begin soon, followed by testing with Vitu next month. The team is targeting a production deployment in late September or early October, which will enable service providers to make payments on behalf of lienholders. Development of the National Motor Vehicle Title Information System (NMVTIS) Representational State Transfer Application Programming Interface (RestAPI) is complete. The American Association of Automobile Vehicle Administrators (AAMVA) has begun testing the application, which will continue over the next several weeks. The implementation is scheduled to go live during the weekend of October 9, 2026. While the update does not involve functional or user interface (UI) changes within ATPS, it is a technology and communication enhancement. Progress continues on the signature pad project. The recent demo showed that the components allowing signature capture and document presentation on the iPad, are functioning. Current efforts focus on preparing the required forms and ensuring that customer input can be collected. The team anticipates a pilot later this fall and will hold additional meetings and presentations as the project advances. Several service provider requests were received to develop new APIs, which should make it easier to integrate the vehicle identification number (VIN) inquiry API in their systems. This is nearly complete and the solution is currently in testing with Vitu, with an expected go-live date in August.

On the infrastructure side, efforts are underway to transition applications from on-premises (on-prem) hosting to a cloud environment. While this will not result in UI or functionality changes, it will be beneficial and provide long-term maintenance benefits. The Ohio

Title Gateway (OTG) will be the first application moved to the cloud. Work continues on the geocoding updates requested by the Department of Administrative Services (DAS) as part of their API modernization. However, this update will not change the UI or functionality. Further updates will be provided as progress continues or if timelines shift. The team is focused on completing all ongoing projects—including RestAPI, signature pad, and ELT payments—during the upcoming quarter and before the end of the year. After these are complete then work will then begin on the ELT Portal requested by Revenue Management, which will support electronic enrollment for lienholders. In addition, the team has delivered quite a few OCCA requests in recent months and continues to address ongoing maintenance, fixes, and reported issues as part of routine operations.

Branden Meyer commented that the board members enjoyed seeing the signature pad demo that was presented prior to the meeting and noted that it appears very simple to use. Mr. Meyer thanked Ms. Madan and was pleased to see that the project is moving forward.

Title Support Services Update – Assistant Chief Gene Riggs reported that the title stock delivery would begin on August 3, 2026, with 3,044,000 titles being issued and distributed to all 88 counties. The process typically requires two to three weeks. This cycle is depleting the remaining title stock in order to align with the title updates required by House Bill (HB) 54 and HB 96. Inventory of the updated title form is expected to reach approximately six million in January, and communication to stakeholders will be issued well in advance of March 27, 2026, when the next title order is scheduled. Regarding the signature pad project, research has been conducted on iPad stands, privacy screen protectors, and stylus pens, and several viable options have been identified. These options will be presented at the July meeting. Form BMV 3722 (Mini Truck, Utility Vehicle, Under-Speed Vehicle Modification Affidavit) will go live on August 21, 2026. Written communication will be sent to all counties shortly so they may review the form and discuss it. The form was previewed at the recent meeting, and no questions were raised at that time. An update was also provided concerning the ATPS training videos that many counties use for training. When the training campus was discontinued during the migration to Ohio Learn, the videos were removed because county employees would need to have OHIDs. Work is underway with Shalu Madan and Kristine Marple to determine the most secure method for retaining access to the videos, whether through placement in the title manual or placement on staff desktops. Since the videos cannot be updated, the quizzes will not be available, but staff will still be able to view the training content, and the ATPS screen will remain unaffected. Shalu Madan added that the manual will be the go-to down the road.

GENERAL BUSINESS:

Barbara Hamilton distributed a report on the financial information for the fourth quarter of fiscal year 2026.

OTHER BUSINESS:

Joe Cannon noted that some dealers who sell to out-of-state customers are encountering an issue related to Ohio's requirement that an Ohio title be issued in a nonresident's name. Because the vehicle has been titled, some states classify it as a used vehicle, which creates challenges. It was decided that Mr. Cannon will consult members of the Ohio Automobile Dealers Association (OADA) to determine which states may be presenting difficulties. This information will be provided to Gene Riggs and Karim Aba for distribution to the board for potential solutions.

Gene Riggs and the Title Support Services staff were thanked by Tracy Zuver for the helpful email communications that were sent out regarding some recent minor system issues. Karim Aba received commendation from Registrar Norman for the great job he is doing in his new dual role.

Tracy Zuver motioned to adjourn the meeting. Branden Meyer seconded the motion, which passed unanimously. The meeting adjourned at 2:03 p.m.

UPCOMING MEETINGS: October 20, 2026 at 1:30 p.m.

MINUTES:



APPROVED

DISAPPROVED

This 20th day of October 2026.

CHAIRPERSON